

**COLUMBIA HEIGHTS FIRE DISTRICT**  
**Columbia, Louisiana**

**Annual Financial Statements**

**As of and for the Year Ended**  
**December 31, 2011**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date **APR 11 2012**

COLUMBIA HEIGHTS FIRE DISTRICT  
Columbia, Louisiana

Annual Financial Statements

As of and for the Year Ended December 31, 2011

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COLUMBIA HEIGHTS FIRE DISTRICT  
Columbia, Louisiana  
Annual Financial Statements  
As of and for the Year Ended December 31, 2011

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*M. Carleen Dumas*  
CERTIFIED PUBLIC ACCOUNTANT

369 DONALDSON ROAD • CALHOUN, LOUISIANA 71225 • TELEPHONE 318/644-5726

**Accountant's Compilation Report**

BOARD OF COMMISSIONERS  
COLUMBIA HEIGHTS FIRE DISTRICT  
Columbia, Louisiana

I have compiled the accompanying financial statements of the governmental activities and major fund of the Columbia Heights Fire District (the "District") as of and for the year ended December 31, 2011, which collectively comprise the District's basic financial statements as listed in the table of contents. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America

The management of the District is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist the management of the District in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

The budgetary comparison information on page 18, is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. The status of prior year findings and current year findings and corrective action plan on pages 21 and 22, are not a required part of the basic financial statements but are supplementary information required by the Louisiana Governmental Audit Guide. I have compiled the supplementary information from information that is the representation of management, without audit or review. Accordingly, I do not express an opinion or provide any assurance on the supplementary information.

BOARD OF COMMISSIONERS  
COLUMBIA HEIGHTS FIRE DISTRICT  
Columbia, Louisiana

Management has not presented the Management's Discussion and Analysis information that the Governmental Accounting Standards Board has determined is required to supplement, although not required to be a part of, the basic financial statements.

A handwritten signature in black ink, appearing to read "Calhoun Dumas". The signature is fluid and cursive, with the first name "Calhoun" written in a larger, more prominent script than the last name "Dumas".

Calhoun, Louisiana  
March 15, 2012

## **BASIC FINANCIAL STATEMENTS**

**Statement A**

**COLUMBIA HEIGHTS FIRE DISTRICT**  
Columbia, Louisiana

**STATEMENT OF NET ASSETS**  
December 31, 2011

|                            | <u>GOVERNMENTAL<br/>ACTIVITIES</u> |
|----------------------------|------------------------------------|
| <b>ASSETS</b>              |                                    |
| Cash                       | \$80,906                           |
| Investments                | 30,368                             |
| Receivables - sales tax    | 521                                |
| Capital assets, net        | <u>71,848</u>                      |
| <b>TOTAL ASSETS</b>        | <u>183,643</u>                     |
| <b>LIABILITIES</b>         |                                    |
| Accounts payable           | <u>191</u>                         |
| <b>NET ASSETS</b>          |                                    |
| Invested in capital assets | 71,848                             |
| Unrestricted               | <u>111,604</u>                     |
| <b>TOTAL NET ASSETS</b>    | <u><u>\$183,452</u></u>            |

See accompanying notes and accountant's compilation report.

**Statement B****COLUMBIA HEIGHTS FIRE DISTRICT**  
Columbia, Louisiana**STATEMENT OF ACTIVITIES**  
For the Year Ended December 31, 2011**GOVERNMENTAL  
ACTIVITIES****Expenses:**

Public safety - fire protection

\$17,382**General revenues:**

Sales taxes

8,974

State fire insurance rebate

6,530

Interest earnings

741

Other

520

Total general revenues

16,765**Change in net assets**

(617)

**Net assets - beginning**184,069**Net assets - ending**\$183,452

See accompanying notes and accountant's compilation report.



COLUMBIA HEIGHTS FIRE DISTRICT  
Columbia, Louisiana

BALANCE SHEET - GOVERNMENTAL FUND  
December 31, 2011

|  | <u>GENERAL<br/>FUND</u> |
|--|-------------------------|
| <b>ASSETS</b>  |                         |
| Cash   | \$80,906                |
| Investments  | 30,368                  |
| Receivables - sales tax  | <u>521</u>              |
| <b>TOTAL ASSETS</b>  | <u><u>\$111,795</u></u> |
| <b>LIABILITIES AND FUND BALANCES</b>   |                         |
| Liabilities - accounts payable   | \$191                   |
| Fund balance - unassigned  | <u>111,604</u>          |
| <b>TOTAL LIABILITIES AND FUND BALANCES</b>   | <u><u>\$111,795</u></u> |
| <b>Reconciliation of the Balance Sheet of Governmental Fund<br/>To the Statement of Net Assets:</b>                                |                         |
| Fund balance - unassigned - General Fund   | \$111,604               |
| Amount reported for net assets of governmental activities<br>in the Statement of Net Assets (Statement A) is different<br>because: |                         |
| Capital assets used in governmental activities are not<br>financial resources and therefore are not reported<br>in the fund        | <u>71,848</u>           |
| Net assets of governmental activities (Statement A)  | <u><u>\$183,452</u></u> |

See accompanying notes and accountant's compilation report.

COLUMBIA HEIGHTS FIRE DISTRICT  
Columbia, LouisianaSTATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE - GOVERNMENTAL FUND  
For the Year Ended December 31, 2011

|   | <u>GENERAL<br/>FUND</u> |
|---|-------------------------|
| <b>REVENUES</b>   |                         |
| Sales taxes   | \$8,974                 |
| Intergovernmental revenue - state fire insurance rebate | 6,530                   |
| Interest earnings                                       | 741                     |
| Other   | 520                     |
| Total revenues  | <u>16,765</u>           |
| <b>EXPENDITURES</b>                                     |                         |
| Public safety - fire protection:                        |                         |
| Current:  |                         |
| Operating services                                      | 6,282                   |
| Materials and supplies                                  | 2,804                   |
| Total expenditures                                      | <u>9,086</u>            |
| <b>NET CHANGE IN FUND BALANCE</b>                       | 7,679                   |
| <b>FUND BALANCE AT BEGINNING OF YEAR</b>                | <u>103,925</u>          |
| <b>FUND BALANCE AT END OF YEAR</b>                      | <u><u>\$111,604</u></u> |

(Continued)

See accompanying notes and accountant's compilation report.

COLUMBIA HEIGHTS FIRE DISTRICT  
Columbia, Louisiana

STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE - GOVERNMENTAL FUND (Contd.)  
For the Year Ended December 31, 2011

|  | <u>GENERAL<br/>FUND</u> |
|--|-------------------------|
| <b>Reconciliation of the Statement of Revenues, Expenditures, and<br/>Changes in Fund Balance of Governmental Fund to<br/>the Statement of Activities:</b>   |                         |
| Net change in fund balance - General Fund  | \$7,679                 |
| Amount reported for governmental activities in the<br>Statement of Activities (Statement B) are<br>different because:  |                         |
| Governmental funds report capital outlays as expenditures.<br>However, in the statement of activities, the cost of those<br>assets is allocated over their estimated useful lives as<br>depreciation expense. This is the amount by which depreciation<br>expense exceeded capital outlay in the current period. | <u>(8,296)</u>          |
| Change in net assets of governmental activities (Statement B)  | <u><u>(\$617)</u></u>   |

(Concluded)

See accompanying notes and accountant's compilation report.

**COLUMBIA HEIGHTS FIRE DISTRICT**  
Columbia, Louisiana

Notes to the Financial Statements  
As of and for the Year Ended December 31, 2011

**INTRODUCTION**

The Columbia Heights Fire District was created by the Caldwell Parish Police Jury, on April 1, 1996, as authorized by Louisiana Revised Statute 40:1492. The district is governed by a five member board appointed by the police jury. Board members serve without benefit of compensation. The district is responsible for providing fire protection within the boundaries of the district.

GASB Statement No. 14, *The Reporting Entity*, established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the Columbia Heights Fire District is considered a component unit of the Caldwell Parish Police Jury. As a component unit, the accompanying financial statements maybe included within the reporting of the primary government, either blended into those financial statements or separately reported as a discrete component unit.

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the Columbia Heights Fire District.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues.

Separate financial statements are provided for governmental funds and proprietary funds. All individual governmental funds and individual enterprise funds are reported as separate columns in the fund financial statements. The Columbia Heights Fire District has only one governmental fund.

See accountant's compilation report.

COLUMBIA HEIGHTS FIRE DISTRICT  
Notes to the Financial Statements

**B. Measurement Focus, Basis of Accounting, and  
Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, revenues are considered to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgements, are recorded only when payment is due.

Sales taxes associated with the current fiscal period are considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the district.

The Columbia Heights Fire District reports the following governmental fund:

**General Fund**

The General fund is the general operating fund of the district and accounts for all financial resources.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

**C. Deposits and Investments**

Cash includes amounts in interest-bearing demand deposits. State law allows the district to invest in collateralized certificates of deposits, government-backed securities, commercial paper, the state sponsored investment pool, and mutual funds consisting solely of government-backed securities. If the original maturities of investments exceed 90 days,

See accountant's compilation report.

COLUMBIA HEIGHTS FIRE DISTRICT  
Notes to the Financial Statements

they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents. At December 31, 2011, the district's investments consist of a nonnegotiable certificate of deposit with an original maturity that exceeds 90 days that is reported in the accompanying financial statements at cost.

**D. Receivables**

The district receives a pro-rata share of a one-fourth of one percent parishwide (excluding the Town of Columbia) sales tax approved by the voters in Caldwell Parish on October 19, 1985 for fire protection in the parish. The sales tax is collected by the police jury and remitted to the district net of its pro-rata share of the cost of collection.

These statements contain no provision for uncollectible accounts. The district is of the opinion that such an allowance would be immaterial in relation to the financial statements taken as a whole.

**E. Capital Assets**

Capital assets, which consist of buildings, land improvements, and equipment are reported in the governmental activities column in the government-wide financial statements. All of the district's capital assets are capitalized at historical cost. The Columbia Heights Fire District maintains a threshold level of \$500 or more for capitalizing capital assets. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized.

All capital assets are depreciated using the straight-line method over the following useful lives:

|                                 | Estimated<br>Lives |
|---------------------------------|--------------------|
| Buildings                       | 40 years           |
| Land improvements - parking lot | 20 years           |
| Equipment                       | 10 years           |

**F. Net Assets/Fund Balance**

For the government-wide statement of net assets, net assets are reported as restricted when constraints placed on net asset use are either:

1. externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments; or
2. imposed by law through constitutional provisions or enabling legislation.

See accountant's compilation report.

**COLUMBIA HEIGHTS FIRE DISTRICT**  
**Notes to the Financial Statements**

Fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which funds can be spent. Fund balance should be reported as restricted when constraints on the use of the funds meet the same criteria as restricted net assets in the government-wide statement of net assets as noted in the previous paragraph. Amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the board of commissioners are reported as committed fund balance. Assigned fund balance are amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The board of commissioners is authorized to assign amounts to a specific purpose. Unassigned fund balance is the residual classification and represents fund balance that has not been restricted, committed, or assigned to a specific purpose.

At December 31, 2011, the District's had only unassigned fund balance in the General Fund.

**G. Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities, disclosures, and revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

**2. STEWARDSHIP, COMPLIANCE, AND  
ACCOUNTABILITY**

**1. Budget Information**

The Columbia Heights Fire District uses the following budget practices:

A proposed budget for the General Fund, prepared on the modified accrual basis of accounting, is formally adopted by the board of commissioners at the December board meeting each year. The budget is established and controlled by the board at the object level of expenditure.

Appropriations lapse at year-end and must be reappropriated for the following year to be expended. Encumbrance accounting is not used by the district. All changes in the budget must be approved by the board of commissioners.

See accountant's compilation report.

COLUMBIA HEIGHTS FIRE DISTRICT  
Notes to the Financial Statements

Budgeted amounts included in the accompanying financial statements include the original adopted budget. There were no budget amendments during the year.

**3. DEPOSITS IN FINANCIAL INSTITUTIONS**

At December 31, 2011, the district has cash and investments as follows:

|                                   |                  |
|-----------------------------------|------------------|
| Interest-bearing checking account | \$78,136         |
| Savings account                   | 2,770            |
| Certificates of deposit           | <u>30,368</u>    |
| Total                             | <u>\$111,274</u> |

These deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. Cash and investments (bank balances) at December 31, 2011, are fully secured from risk by federal deposit insurance.

**4. CAPITAL ASSETS**

Capital assets and depreciation activity as of and for the year ended December 31, 2011, is as follows:

|                                       | Balance at<br>January 1,<br>2011 | Increases    | Decreases   | Balance at<br>December 31,<br>2011 |
|---------------------------------------|----------------------------------|--------------|-------------|------------------------------------|
| Governmental activities:              |                                  |              |             |                                    |
| Capital assets being<br>depreciated:  |                                  |              |             |                                    |
| Buildings                             | \$35,465                         |              |             | \$35,465                           |
| Land improvements                     | 5,629                            |              |             | 5,629                              |
| Equipment                             | 84,867                           |              |             | 84,867                             |
| Total                                 | <u>125,961</u>                   | <u>NONE</u>  | <u>NONE</u> | <u>125,961</u>                     |
| Less accumulated depreciation<br>for: |                                  |              |             |                                    |
| Buildings                             | 6,356                            | \$887        |             | 7,243                              |
| Land improvements                     | 1,889                            | 263          |             | 2,152                              |
| Equipment                             | 37,572                           | 7,146        |             | 44,718                             |
| Total                                 | <u>45,817</u>                    | <u>8,296</u> | <u>NONE</u> | <u>54,113</u>                      |

See accountant's compilation report.



COLUMBIA HEIGHTS FIRE DISTRICT  
Notes to the Financial Statements

|  |                 |                  |             |                 |
|--|-----------------|------------------|-------------|-----------------|
| Total assets being depreciated,<br>net | <u>\$80,144</u> | <u>(\$8,296)</u> | <u>NONE</u> | <u>\$71,848</u> |
|--|-----------------|------------------|-------------|-----------------|

Depreciation expense of \$8,296 for the year ended December 31, 2011 was charged to the public safety - fire protection governmental function.

See accountant's compilation report.

**REQUIRED SUPPLEMENTAL INFORMATION**

See accountant's compilation report.

COLUMBIA HEIGHTS FIRE DISTRICT  
Columbia, Louisiana

SCHEDULE OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -  
GENERAL FUND  
For the Year Ended December 31, 2011

|   | Budgeted<br>.....Amounts..... |                 | Actual<br>Amounts<br>(Budgetary<br>Basis -<br>GAAP) | Variance<br>with<br>Final<br>Budget<br>Positive<br>(Negative) |
|---|-------------------------------|-----------------|---|---|
|   | Original                      | Final           |   |   |
| <b>REVENUES</b>   |                               |                 |   |   |
| Sales taxes   | \$11,000                      | \$11,000        | \$8,974   | (\$2,026)   |
| Intergovernmental revenues - state -<br>fire insurance rebate | 7,000                         | 7,000           | 6,530   | (470)   |
| Interest earnings   | 1,000                         | 1,000           | 741   | (259)   |
| Other   | 500                           | 500             | 520   | 20  |
| Total revenues  | <u>19,500</u>                 | <u>19,500</u>   | <u>16,765</u>                                       | <u>(2,735)</u>  |
| <b>EXPENDITURES</b>   |                               |                 |   |   |
| Public safety - fire protection:                              |                               |                 |   |   |
| Operating services  | 9,000                         | 9,000           | 6,282   | 2,718   |
| Materials and supplies  | 4,000                         | 4,000           | 2,804   | 1,196   |
| Total expenditures  | <u>13,000</u>                 | <u>13,000</u>   | <u>9,086</u>  | <u>3,914</u>  |
| <b>NET CHANGE IN FUND BALANCE</b>                             | 6,500                         | 6,500           | 7,679   | 1,179   |
| <b>FUND BALANCE AT BEGINNING<br/>OF YEAR</b>                  | <u>72,000</u>                 | <u>72,000</u>   | <u>103,925</u>                                      | <u>31,925</u>   |
| <b>FUND BALANCE AT END OF YEAR</b>                            | <u>\$78,500</u>               | <u>\$78,500</u> | <u>\$111,604</u>                                    | <u>\$33,104</u>   |

There were no budget amendments during the year ended December 31, 2011.

See accountant's compilation report.

**OTHER SUPPLEMENTAL INFORMATION SCHEDULES**

See accountant's compilation report.

**COLUMBIA HEIGHTS FIRE DISTRICT**  
Columbia, Louisiana

**OTHER SUPPLEMENTAL INFORMATION SCHEDULES**  
As of and For the Year Ended December 31, 2011

**STATUS OF PRIOR YEAR FINDINGS**

The follow-up and corrective action taken on all prior year findings is presented in Schedule 2.

**CURRENT YEAR FINDINGS AND  
CORRECTIVE ACTION PLAN**

The corrective action plan for current year findings is presented in Schedule 3.

COLUMBIA HEIGHTS FIRE DISTRICT  
Columbia, LouisianaSTATUS OF PRIOR YEAR FINDINGS  
For the Year Ended December 31, 2011

| <u>Reference<br/>Number</u> | <u>Fiscal<br/>Year<br/>Finding<br/>Initially<br/>Occurred</u> | <u>Description of Finding</u> | <u>Corrective<br/>Action<br/>Taken</u> | <u>Planned<br/>Corrective<br/>Action</u> |
|-----------------------------|---|-------------------------------|--|--|
|-----------------------------|---|-------------------------------|--|--|

There were no prior year findings.

See accountant's compilation report.

COLUMBIA HEIGHTS FIRE DISTRICT  
Columbia, Louisiana

CURRENT YEAR FINDINGS AND  
CORRECTIVE ACTION PLAN  
For the Year Ended December 31, 2011

| <u>Reference<br/>Number</u> | <u>Description of Finding</u>                                       | <u>Corrective<br/>Action<br/>Planned</u>  | <u>Name of<br/>Contact Person</u> | <u>Anticipated<br/>Completion<br/>Date</u> |
|-----------------------------|---|---|-----------------------------------|--|
| N/A                         | Actual revenues failed to meet budgeted revenues by \$2,735 or 14%. | A budget amendment will be adopted when actual revenues fail to meet budgeted revenues by 5% or more. | Ronnie Darden,<br>Treasurer       | 12/31/2012                                 |

See accountant's compilation report.

**Affidavit and Revenue Certification**

**COLUMBIA HEIGHTS FIRE DISTRICT**  
Caldwell Parish  
Columbia, Louisiana

**ANNUAL SWORN FINANCIAL STATEMENTS  
AND CERTIFICATION OF REVENUES \$50,000 OR LESS**

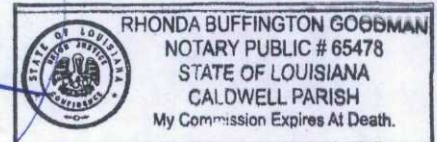
Personally came and appeared before the undersigned authority, \_\_\_\_\_, who, duly sworn, deposes and says, that the financial statements herewith given present fairly the financial position of the Columbia Heights Fire District as of December 31, 2011, and the results of operations for the year then ended, in accordance with basis of accounting described within the accompanying financial statements.

In addition, Ronnie L. Darden who, duly sworn, deposes and says that the Columbia Heights Fire District received \$50,000 or less in revenues and other sources for the fiscal year ending December 31, 2011, and, accordingly, is not required to have an audit for the previously mentioned fiscal year-end.

Ronnie L. Darden  
Columbia Heights Fire District

Sworn to and subscribed before me, this 23 day of March, 2012.

Rhonda Buffington Goebman  
NOTARY PUBLIC



Officer Name: Ronnie Darden, Treasurer  
Address: /c Homeland Bank  
Post Office Box 250  
Columbia, Louisiana 71418  
Telephone: (318) 649-6124